



## Community Care Inform Log In Guide



This is a quick guide on how to activate your licence and log on to Community Care Inform Adults. The guide will outline some easy steps to get your account set up and ready to use.

You can also join one of our free 30 minute training sessions every Wednesday at 12.30-13.00. The session will take place on MS Teams and will run through how you can make the most of your subscription and ensure you are familiar with all the tools available on the site to help your day to day practice.

To book on, please click [here](#). below or email CC Inform Helpdesk: [ccinformhelpdesk@markallengroup.com](mailto:ccinformhelpdesk@markallengroup.com) for upcoming dates.

### STEP 1

When activating your licence you will receive a welcome email.

[Click on activate my licence](#) to start the process.

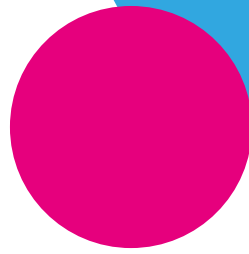
1. Click the **ACTIVATE MY LICENCE** button below.

2. You will land on the Log In page. Please click the 'Forgot your password?' link and enter your email address when prompted (the one this email has been sent to).

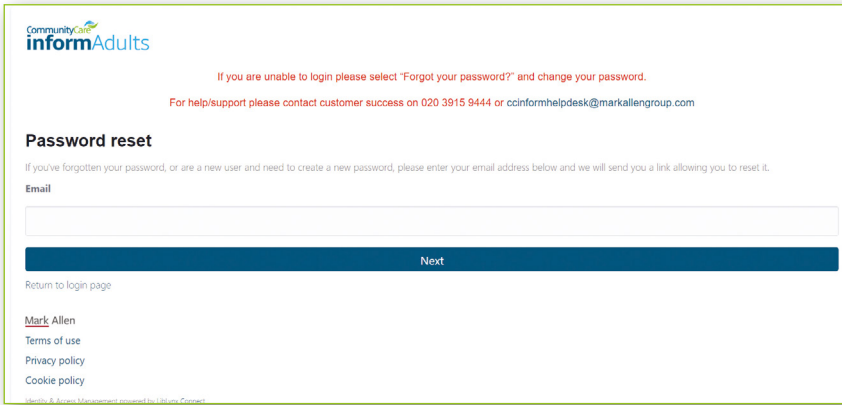
3. You will receive an email with a link for you to create a password.

**ACTIVATE MY LICENCE**

We hope you enjoy using your Community Care Inform licence but if you need any additional support, please contact our helpdesk: [ccinformhelpdesk@markallengroup.com](mailto:ccinformhelpdesk@markallengroup.com)



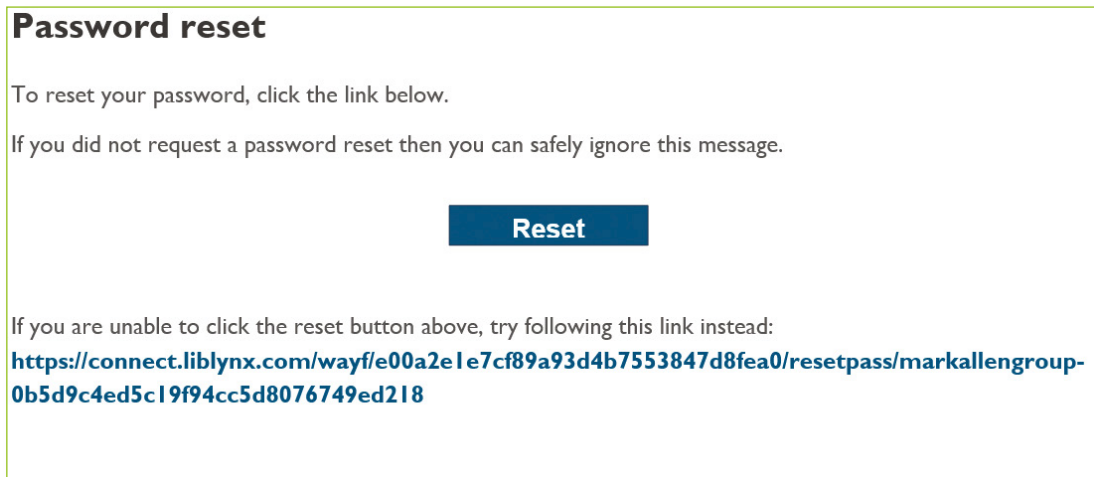
STEP 2



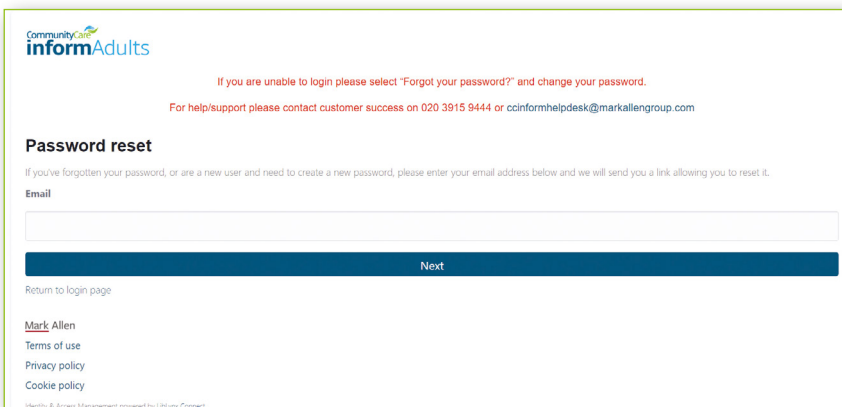
This will take you to the [password reset page](#). Put in your organisation email and you will then receive an email to reset your password.

STEP 3

You will receive this email below. [Follow the link to reset](#) your password.



STEP 4



Now you can log in to your account through the [log in page](#). You are all set to go.

